

# McMinnville Public Library Home Delivery Service (April 2020)

## Description:

The library delivers library materials to addresses within the City of McMinnville Monday-Friday. In order to participate, you must have a library account, an online password (PIN), and opt-in for home delivery (details below).

Home Delivery Frequently Asked Questions in English [here](#).  
Preguntas frecuentes en español [aquí](#).

## Process for Participating in Home Delivery:

1. **I have a library card** and I know my password. *Great! Skip to step 3.*
  - a. I have a card and I'm unable to login.
  - b. I have a card and I don't know my account password (PIN).
  - c. Call 503-435-5561
2. **I don't have a library card.**
  - a. [Register online for a temporary code](#), or call us at 503-435-5561
  - b. The library's goal will be to set you up with a physical library card. Library staff will contact you to finalize the application process. Please be patient as this entire process is new.
3. **Opt-in to Home Delivery** by filling out the form in English or Spanish.
  - a. English: <https://bit.ly/2Vt2UzU>
  - b. Spanish: <https://bit.ly/34A1yYD>
4. **Ready?** You have a library card account (14-digit number; not a temporary code), you know your password, and you've signed up for home delivery, now what? **Place a hold** on McMinnville Public Library materials.
  - a. Use the [online library catalog](#).
  - b. We are only able to fulfill holds for books at our McMinnville library location.
    - i. Check the "Status" to find out if the books is on our shelves. Due MM/DD/YY and "On hold for someone" means that you might not get the book soon.
  - c. Tutorial for placing a hold in English is here: <https://youtu.be/ohUNCJ4PeUg>
  - d. Tutorial on placing a hold in Spanish is here: <https://youtu.be/FIkeuri7l8>
5. **Help choosing books** Librarians love to connect people with just the right books!
  - a. For help choosing children's books call the Children's Room 503-435-5559;
  - b. For help choosing books for teens or adults call (503) 435-5562, or email [libref@mcminnvilleoregon.gov](mailto:libref@mcminnvilleoregon.gov)
  - c. For any other question regarding Home Delivery services please call (503) 435-5561.